Dee Sign Choir

www.deesignchoir.co.uk

Part of Chester & District Committee for Deaf People VIPs

BOOKING FORM

In order for us to make sure our visit to you goes without a hitch, we would be grateful if you could supply the following information – thank you. Please also give any other information relevant.

BOOKING CLERK - Celia Chapman - booking@deesignchoir.co.uk - 07868662294

Name of person booking the choir						
Contact number						
Address of venue for the event						
(including post code)						
Date of event						
Details of event						
(what is it about)						
Details of type of audience (if known)						
i.e. elderly, mixed, children, learning						
difficulties etc.						
Time event starts & finishes						
Time you wish the choir to start their						
performance						
Duration of performance						
How many choir members can you						
accommodate comfortably? Please						
remember a signing choir needs more space						
between each person than a voice choir.						
					1	
	Yes		No			
Do you require us to bring our own music						
system? Our equipment is PAT tested. If						
we are using your system does it need CD						
or Ipod. Some members are Hard of						
Hearing so a good quality system would be						
appreciated.						
		1			1	
Is there a power supply?	Yes		No]	
Is the event indoors or outdoors?	Indoors	.		Ou	tdoors	

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If outdoors, are there plans in place, should	Yes No
the weather be bad?	
Is there ample parking?	Yes Where? No Where can we park in the area?
As we are a charity, if your venue is more than 10 miles away from our Chester base, we may need to use a minibus to transport the choir. Are you able to meet the cost of our minibus? Are you able to make a donation? (Not necessary but always welcome)	Yes No N/A (A price can be given beforehand if necessary) Yes No

Please make cheque payable to 'CHESTER & DISTRICT COMMITTEE FOR DEAF PEOPLE VIPS and not Dee-Sign Choir. Thank you. We can invoice you before payment, if you prefer, or you can pay at the event.

Please include the following:

- Applicable Health & Safety information about your event/venue (eg Risk Assessments)
- Accessibility